

## Tips for Using Career Clusters in the Postsecondary Transition Plan (PTP)



As a PTP user navigates through the online application, step 9 requires users to create a postsecondary goal in the area of employment. Per IDEA requirements, an Individualized Education Program (IEP) must contain a measurable postsecondary goal in the area of employment related to the postsecondary education or training the student will receive. (115.787(2)(g) 1., Wis. Stats.)

The options provided within the PTP are based on the Career Pathways modeled after the 16 National Career Clusters managed by [Advance CTE](#). Here, you can learn more about the Career Clusters and Pathways. Academic and Career Planning (ACP), through a student's personal online ACP portfolio account, allows you to explore these career clusters and pathways as part of the PTP process.

**Academic and Career Planning (ACP)** in schools provides a foundation to explore, plan, and prepare for different careers by considering courses and activities that best fit personal goals. ACP programming:

- Promotes the connection between education and workforce/economic development.
- Provides a seamless transition from high school to college.
- Focuses on high skill, high demand, and high wage careers.
- Increases emphasis on attainment of a technical skill proficiency, degree/credential.



Step 9 Alignment – 3 Options: The IEP Team must select one career cluster, one corresponding pathway, and one corresponding career. If the student's postsecondary employment goal does not fit into one of the careers for the selected cluster and pathway, you may use the 'Other' option to describe the student's career goal. However, the use of 'other' is an appropriate choice when you have exhausted

search options for the unique career choice and should be used in rare circumstances. It must identify a career or job and/or area of skill development for a specific job for the PTP to remain compliant. It is recommended you reach out to a veteran teacher in your district or contact your [Regional TIG Coordinator](#) before choosing other. They can provide assistance using the system provided by aligning the career within the PTP and using the additional information boxes to give further detail.

### Option 1:

Use the drop down menus to make your selections, OR use the search box to find careers that correspond with the clusters and pathways.

After completing or obtaining postsecondary education or training, IPQUO will be employed as a/an:

Step 1: Select a **Career Cluster**:  
Law, Public Safety, Corrections & Security - OR - Search by Career Name:

Step 2: Select a **Career Pathway**:  
Law Enforcement Services

Step 3: Select a **Career**:  
Other

Description: some other career

**Option 2:** You can also use the keyword search box.



**Option 3:** Use the Career Cluster/Pathway/Career [Master List](#) to search for careers and their associated descriptions to identify the correct career. Use Control “F”, then enter a career choice and click “find all”. This will highlight all of the matches to your criteria (use the find all or find next button). If you are still not finding the exact match, broaden your search and **remember an exact match is not needed**. You can use the additional information box within the PTP to define specific details.

Cluster	Pathway	Career
Agriculture, Food & Natural Resources	Agribusiness Systems	Agricultural Technician
Agriculture, Food & Natural Resources	Agribusiness Systems	Agricultural Worker, All Other
Agriculture, Food & Natural Resources	Agribusiness Systems	Management Advisor
Agriculture, Food & Natural Resources	Agribusiness Systems	Manager
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor, and Other Agricultural Manager
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor, Crop, Nursery, & Greenhouse
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor & Ranch Animal
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor & Manager/Supervisor - Fishery Worker
Agriculture, Food & Natural Resources	Agribusiness Systems	Tractor
Agriculture, Food & Natural Resources	Agribusiness Systems	Agricultural Product

**TIP:** Press Control “F” to use the Find

### Sample Searches Using the Control “F” feature and Aligning the PTP Using Application

**Not Found:** *Tattoo Artist*: broaden search to: Artist

PTP dropdowns select:

**Cluster:** Arts, Audio/Visual Technology & Communication

**Pathway:** Visual Arts

**Career:** Artist & Related Worker, All Other

**Additional Info Box:** Student wants to be a tattoo artist.

**Not Found:** *NBA/NFL Player*: broaden search to: Athlete

PTP dropdowns select:

**Cluster:** Hospitality and Tourism

**Pathway:** Recreation, Amusements, and Attractions

**Career:** Athlete & Sport Competitor

**Additional Info Box:** Student wants to play in the NFL. We are exploring other careers in the sports field.

**Not Found:** *Day Care Teacher*: broaden search to: Child Care

PTP dropdowns select:

**Cluster:** Education & Training

**Pathway:** Teaching/Training

**Career:** Child Care Worker

**Additional Information Box:** Student wants to work in the day care setting.

**Not Found:** *Switch Use Assembly*: broaden search to: Assembler

PTP dropdowns select:

**Cluster:** Manufacturing

**Pathway:** Production

**Career:** Team Assembler

**Additional Info Box:** Student will pursue work in a community job using his/her switch skills to complete assembly tasks.

*The contents of this resource were developed under a grant from the U.S. Department of Education (DOE), CFDA (84.027), through the Wisconsin Department of Public Instruction (WDPI). The Transition Improvement Grant (TIG) acknowledges the support of WDPI in the development of resources. Please recognize the contents do not necessarily represent the policy of the DoE or the WDPI. There are no copyright restrictions on this resource; however, please credit the WDPI and the TIG when copying all or part of this material.*